

**Exeter Public Library  
Trustees Meeting  
January 7, 2020**

**1. Call to Order:** 6:00 pm. Barbara opened the meeting with a roll call.

**A. Roll Call:** Hope Godino, Paula Sears, Laura Wyskiel, Barbara Young, Mary LaFreniere, Denise Leonard, Lisa Wilson, Susan Drinker, Linda Tober

Not in Attendance: Mary LaFrenier arrived late at 6:15pm. Stephanie Canty not in attendance.

**2. Correspondence:** None

**3. Minutes of the Previous Meeting:** The minutes of the November meeting were motioned to approve with addition of Mary LaFreniere as in attendance. Unanimously approved.

**4. Reports**

**B. Director's Report:** See attached.

**C. Operating Statement: Building & Grounds & Technology:** Hope noted that the numbers will change after the deliberative session so the numbers will change in March. The annual appeal has brought in a good number, having credit card accepted was a good thing. One of best we've had. Good letter, larger gifts are coming in. \$10,000 donated to loop meeting room, this donation is not part of the annual appeal. Motion to accept made by Mary and seconded by Laura. Unanimously approved.

**D. Building & Grounds:** Paula ceded time to SMP & Bauen Report on Building & Bids: We are on budget and bids coming in. Total Project Budget is \$4.510,000. Building Construction is \$3,804,501. Bauen will need an addendum contract document to the original contract tying the presented Renovation Projection costs including low bidders which were presented at the January 7<sup>th</sup> meeting. Motion to authorize bond to begin construction at the authorized price of \$3,804,501. Motion made by Mary LaFreniere and seconded by Denise Leonard, unanimously approved. Anthony with SMP complimented the building committee. Mary LaFreniere also complimented the building committee with community members.

**E. Finance & Fundraising:** Denise distributed ideas on how to write thank you notes and names of people to thank for annual appeal and cards are available to pick up.

**F. Long Range Plan:** Hope said Long Range Plan supposed to start in 2021. Current plan ends in 2020 after the renovation.

**G. Personnel and Policy:** Nothing to report.

**H. Social:** Nothing to report.

**I. Friends:** At the Farmer's Market at the High School Saturday January 11<sup>th</sup> with art project and information about the new library. They also received donations for book and amazon smile gave a check.

**5. Continuing Business:** None.

**6. New Business:** Filing date for Stephani Canty, Lisa Wilson and Paula Sears Trustee seats are open this year. January 22<sup>nd</sup> -31<sup>st</sup> with clerk's office closed at 12.

**7. Closed session if necessary:** None

**8. Public comment:** None.

**9. Adjourn:** The meeting was adjourned at 6:45 pm. Next meeting will be held on February 18<sup>th</sup>, 2020 at 6pm in Exeter Public Library.

Respectfully submitted,

**Julia Lanter**