

**EXETER PUBLIC LIBRARY**  
**Trustees Meeting Minutes**  
**September 26, 2023**

**1. Call to Order:** Call to Order: 6:00 pm

Roll Call: Linda Tober, Denise Leonard, Laura Wyskiel, Jenny Medlock, Barbara Young, Hope Godino.

Not in Attendance: Lisa Wilson, Kathy Corson, Kathy Boudreau, Sarah James

**2. Correspondence:** none

**3. Minutes from the Previous Meeting:** Minutes accepted from June 2023

**4. Reports:**

**a. Director's Report:** Fantasy Fair was fun, and Friends helped with booths. Friends bought 4 folding tables for the library. Great use for Mahjong. Teens are starting Adulting 101. Another craft fair in the Fall (October 21). Each crafter needs to give one item to be raffled off. Library cards are currently being changed over to a new card. The new 14-digit number is safer for use with things like Hoopla.

**b. Operating Statement:** Many books are being replaced due to them being returned after being wet. Some of them get wet after being placed in a bag with a water bottle.

**c. Building and Grounds:** Stone wall is being fixed. More drains are being added to help with how the water runs off.

**d. Finance and Fundraising:** Budget: Just the right amount of money needed to run the library. Transfer budget balance is money left over from last year that stays with the library. 2 part time positions in the children's room were combined into 1 full time position. Budget was approved by the board.

Annual Appeal Letter: Need to add the names of the trustees to the side of the letter. Changes will be made, and the trustees will meet on Thursday,

September 28<sup>th</sup> at 5:00 pm to approve the changes. Need to also make two more edits: October changed to November and your library to “our” library.

The card that is mailed with the letter will be approved on Thursday, September 28<sup>th</sup> as well.

A technology policy will be emailed to be reviewed at the October meeting.

**e. Long Range Plan:** none

**f. Personnel and Policy:** none

**g. Friends:** Helped with card tables and happy to help with Adulting 101 for the teens. They have a number of volunteers to help at the table for the craft fair. They have purchased a tree for Festival of Trees with the theme of Banned Books. They are waiting to hear how they can help at the Solar Eclipse event in the Spring. Hope also mentioned the children’s room will have a tree at the festival.

**h. Social:** none

**5. Continuing Business:** none

**6. New Business:** Barbara is curious about looking at a map of Exeter and seeing what areas of Exeter are giving donations to the library. Hopeful to see ways to attract new patrons.

**7. Closed Session, if necessary:** none

**8. Public Comment:** none

Next meeting is Thursday, September 28<sup>th</sup> at 5pm.

The October meeting will be on Tuesday, October 24 at 6pm.

**9. Adjourn:** The meeting adjourned at 6:40 pm.

Respectfully submitted,

Laura Wyskiel

Secretary