

**AGENDA**  
**Exeter Public Library**  
**Long-range Plan Committee Meeting**  
**February 19, 2026**  
**5:15 PM**

**Zoom Link:** <https://us06web.zoom.us/j/81774204927>

**Meeting ID: 817 7420 4927**

1. Rollcall (2 minutes)
  - a. Kaye Scheidler, Jan O'Brien, Jenny Medlock, Julia Lanter, Shelby Lennon, Sarah Medlock, Chandra Boudreau, Mark Giuliucci, Manon Kotkowski
  - b. Jenny did note that this would be her last meeting as the Board of Trustees liaison. Cathleen Toomey will be taking over starting in March.
2. Review minutes (3 minutes)
  - a. [January Minutes](#)
  - b. No questions or comment
  - c. Tabled for next meeting
3. Review of Teen Sub-Committee Meeting (5 minutes)
  - a. Teen Survey Draft 3 (Final)
    - i. It is live and has already received 4 responses. Surveys were passed out at Book Group and an Exeter High School fair.

- ii. Posters have been slightly delayed while we work on the digital form's website.
- iii. The teens have some ideas for social media and dissemination.
- iv. Mark will be using the form in the classrooms at EHS after confirming with SAU-16.
- v. Chandra is working to go to PEA.
- vi. No questions regarding the teen survey.

#### 4. Edit & Complete Survey Questions (20 minutes)

##### a. Draft 2

- i. Julia received confirmation from the town that it is \$185 contributed to the library per average household.
- ii. Language adjustments for clarity in questions 2, 3, and 4
- iii. Discussion over adding links to the different platforms in question 6. This is not possible in Google Forms, so Chandra and Shelby will link offerings in the submitted page at the end.
- iv. There was a discussion about reordering some of the questions. One was moved to be closer to the value question. Breaking up the checkbox questions with the open-ended questions made the survey seem quick and easy. No questions are required, so people may not fill out some of them anyways.

- v. Two other demographic points were added to the final question regarding primary language and gender. They are separated in the digital survey, due to Google Form's limitations. Language will be added to the teen survey.

5. Discuss Survey Dissemination Timeline for Survey (30 minutes)

- a. Some discussion on the creation of a QR code and if this would increase accessibility to people. The one note is that we would have to make sure they are not being tampered with.
- b. Begin March 10 Town Election (7 AM - 8 PM)
  - i. A request to the town has been made, while we have not heard back let's make a plan in case it is approved.
  - ii. Sign up to cover table on Election Day
    - 1. Staff cannot help due to legal reasons.
    - 2. Jenny, Jan, and Manon have all stepped up to cover shifts. There are still a few slots, so we can ask the friends to maybe help.
    - 3. This will be a great test to see how the questions go before the big roll out.
- c. Other Areas of Community to Rollout
  - i. Tabled for next meeting.

Next meeting: Thursday, March 19, 2026 at 5:15 PM

DRAFT