

MEETING OF THE TRUSTEES OF EXETER PUBLIC LIBRARY

October 26,2021

6:00 PM

1. Call to order at 6:00 PM
 - a. Roll Call: Mary LaFreniere, Denise Leonard, Jennifer Medlock, Lisa Wilson, Laura Wyskiel, Barbara Young
 - b. Absent: Susan Drinker, Paula Sears, Linda Tober
2. Correspondence: Thank you note from Hope Godino
3. Minutes from last meeting approved: Linda, under reports deleting cards 150, is chairs 150. Change cards to chairs. Meeting Minutes unanimously approved with one-word change.
4. Reports:
 - a. Director's Report: Hope - See Hope's written report. Sign up for newsletter. Now instead of seasonal, newsletter is weekly so everyone will know what is going on at the library every week. A light will but added to Chestnut street walkway. Also, another light by handicap parking and both will be installed together to save costs. Parking area signage and paint will be added by Parks and Rec. Lots of Storytime kids, lots of adults using longue, not just for parents. Racial Unity team has display up in the new wing. 10,000 Grant for microfilming Exeter Newsletter (all but 1972 that is missing). Another grant for 3,000 for a community read of John Lewis book. We will be open Saturdays until 5 starting January 2022. Children's area grass will be reseeded. Under the building will have temporary lighting until the tunnel will be fixed in spring, Permanent lights will be stored until they are reinstalled.
 - b. Operating Statement: Hope – By using our own copier we are saving more money consistently. Non-resident who were offered complimentary cards during COVID are now buying accounts. Most in 10 years.
 - c. Building, Grounds, Technology: Hope covered in her report.
 - d. Finance and Fundraising: Denise –Linda Tober writes half-sheet insert note for cheers for chair for approval. Motion for approval by Laura Wyskiel. Mary recommends adding Cheers instead of Autumn 2021. New intro recommended, "Greetings, our new meeting room on the third floor needs your help. This is where our community gathers for movies and special events. It needs an important finishing touch." Hope's email will be added. Changes unanimously approved.
 - e. Long- Range Plan: Mary – Nothing to report.
 - f. Personnel and policy: Mary – Mary mentioned a few years ago it was proposed in the bylaws of the Trustees that there was a cap of two consecutive terms for chair. Mary proposes either keeping it or changing. The Chairman shall serve not more than two consecutive years. Barbara recommends adding "unless signified by board." Hope will send the Trustee Bylaws to all members to review before the next meeting.
 - i Hope recommended a review of library policy and removing procedures from policy. She noted that the policy needed updates reflecting the new building, for example four people, not three are recommended as minimum staffing. Also, children are not

required to sign a registration for to get an account. Hope will present updates at upcoming meetings.

- g. Friends: Hope – Friends have found a place to put their sign. They Hope to meet in November.
 - h. Social: Lisa- Lisa proposed January 7th for staff luncheon, early to get the college kids who come home for winter break. Approved
5. Continuing Business
- a. Old business requiring attention: Barbara – Long-Range plan proposed to wait until building finished. Mary makes motion to extend Long-Range plan until spring of 2023. Denise Leonard 2nd. Approved unanimously. Barbara said anyone interested in being on long range should contact Hope, Hope is keeping the list. Mary and Hope recommended the prior Long-Range Plan’s facilitator, Pam.
6. New Business
- a. New business requiring attention: Barbara -
 - b. Next meeting November 23, 2021
7. Closed session if necessary (RSA: 91-A:3 Executive Sessions) – No public in attendance.
8. Public comment – No public in attendance.
9. Adjourn – Meeting adjourned at 6:33 PM Mary made the motion and Denise 2nd.

Minutes Respectfully Submitted by Julia Lanter