

**EXETER PUBLIC LIBRARY**  
**Trustees Meeting Minutes**  
**March 16, 2021**

1. **CALL TO ORDER:** 6:00pm. Barbara Young opened the meeting with the roll call at 6:01pm.
  - a. Present: Barbara Young, Susan Drinker, Mary LaFreniere, Denise Leonard, Jenny Medlock\*, Paula Sears, Linda Tober, Laura Wyskiel, and Hope Godino

- b. Absent: Lisa Wilson

Jenny Medlock was acting secretary.

Barbara reiterated the authorization of the Board of Trustees to meet electronically as per Emergency Order #12, pursuant to Executive Order 2020-04. Public notice of the meeting was posted at the library, on the library's website, and on the library's social media pages. All votes in the meeting were passed by roll call.

As it was the first meeting after the March 9, 2020 election, Barbara reminded the board of our guidelines, duties, and responsibilities in order to support the library and its commitment to the life-long learning of all ages in our community.

2. **CORRESPONDENCE:** No new correspondence to report.
3. **MINUTES OF THE PREVIOUS MEETING:** With a correction to change the "New Business" section to read that the board had already completed the selecting of committees at the February 16, 2021 meeting, the minutes were unanimously approved.
4. **REPORTS:**
  - a. **Director's Report:** Please refer to Hope's report for the many updates and changes in the library.
  - b. **Operating Statement:**
    - I. The library's budget was approved at the voting on March 9, 2021. All numbers are correct and actual for the current year.
    - II. All numbers are close to normal for the current time of year, with the exception of the savings in electricity due to the library's new LED lighting and new, efficient HVAC system.
  - c. **Building and Grounds:** Nothing else important to comment on that wasn't mentioned in Hope's Director's Report. Otherwise, library patrons love the new changes to the library and are happy to be back.
  - d. **Finance and Fundraising:** Nothing to report.

\*Jenny Medlock's two daughters were also in the room during the meeting.

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- e. **Long Range Plan:** Mary reported that the library's long-range plan is currently on track, with the library looking fabulous and the staff happy. We are pleased with how well everything is progressing within the library.
  - f. **Personnel and Policy:** Nothing to report.
  - g. **Friends:** Nothing to report.
  - h. **Social:** Nothing to report.
5. **CONTINUING BUSINESS:** No continuing business.
6. **NEW BUSINESS:**
- a. New Hampshire Library Trustees Association (NHLTA) has posted their new Spring Workshop schedule for April 24, 2021 and June 7, 2021.
  - b. The next EPL Trustees meeting will be held electronically via ZOOM on April 20, 2021 at 6:00pm. Notice of this meeting will be posted in the library, on the library's website, and via the library's social media sites prior to the meeting.
7. **CLOSED SESSION, IF NECESSARY:** None.
8. **PUBLIC COMMENT:**
- Public comment was given by Resident Wold regarding current and future long-range plans, as the current long-range plan is set to be completed this year. The library's next long-range plan will begin in 2022. The library will issue public notice seeking input and collaboration opportunities for the next long-range plan in the near future.
9. **ADJOURN:** The meeting was adjourned at 6:22pm.