

**EXETER PUBLIC LIBRARY**  
**Trustees Meeting Minutes**  
**January 24, 2023**

**1. Call to Order:** The meeting was called to order at 6:06 pm.

Roll Call: Kathy Corson, Denise Leonard, Laura Wyskiel, Jenny Medlock, Barbara Young, Paula Sears, Hope Godino

Absent: Linda Tober, Lisa Wilson

**2. Public Comment:** None

**3. Minutes from the Previous Meeting:** Kathy mentioned that the minutes needing to be posted on the website within 24 hours of our meetings should be listed as a draft until the approved minutes can be discussed.

There was a slight change from “Add we discussed” to “As we discussed”

The minutes were accepted.

**4. Reports:**

**a. Director’s Report:** See Hope’s written report. She passed around some flyers for the different book groups as well as events for different ages. The weekly language tables have returned as well as cribbage and Mahjong. The Knitters are also back. Once a month, there are visits to both 277 Water Street and Langdon Place. There is a plan to add visits to River Woods this year as well. There are some great events scheduled for both the Teens and the Children’s room including some special events during February vacation week.

**b. Operating Statement:** 107 Doners have given towards the Annual Appeal. Kathy asked why so much had already been spent this year on Technology. Hope mentioned that they purchased some new computers and scanners. They may also need some new printers in the staff room. They are looking to get ink jet printers. Electricity is also going to jump next month. Hope explained that they are always looking at the different companies that service the electricity and right now that happens to be Until. Gas is going towards some heat

and the hot water. The LED lights have been ordered from a company in Dover. They will angle down towards the ground and the poles they are on will be worked on in the Spring.

**c. Building and Grounds:** There was mention that the lights on the roof are on a computer program that is working well. Kathy stated that the roof went from “Bathtub to Beacon.”

**d. Finance and Fundraising:** Barbara stated information from RSA 202 a:11 which talked about a library “securing sufficient funds to adequately provide books for the library.” Hope brought up the fact that at the end of each year there is usually some money left over from the budget. Because of 2 part time people and a full time spot opening up in September, there is \$71,570 in overage this year. The new finance director in town has asked that we return it to the town to go into the general fund. Hope listed the following expenses:

\$6,000 for lights

\$20,000 for electricity increase

\$4,000 for adult changing table

\$900 to install changing table

\$14,000 taken from our initial budget

There is concern that giving back the money will not benefit the library at all. The money for the library was voted on for library use. Barbara made a motion to retain the \$71,570 and that a letter be sent to the town select board from the trustees explaining our reasons. Kathy and Hope will meet on Thursday of this week to draft the letter. The motion passed unanimously.

**e. Long Range Plan:** We will meet in March to begin discussion on this.

**f. Personnel and Policy:** The Collection Development Policy has been updated. Barbara made a motion to accept the New Collection Development Policy. Denise seconded. Passed unanimously. The next step is to work on a policy for library cards since the library has the inability to tell parents what their child has checked out. Parents can always look at the receipt their child receives to

know what they are borrowing. New library cards are coming soon, so the bill of rights and freedom to read will be shared with patrons as a reminder.

**g. Friends:** Barbara attended the last meeting. The Seadog is interested in holding another event for the library. The friends are also looking into The Brook as a possible place to bring in donations. The friends also have a new treasurer.

**h. Social:** Nothing to report

**5. Continuing Business:** need new binders for new trustees in March.

**6. New Business:** Jenny and Lisa were reminded to fill out their intent to run forms at the town offices since their terms are up. Paula will not be running again, and Mary has dropped off the board. We are looking to fill 2 open slots.

**Next Meeting is Tuesday, February 28, 2023, at 6 pm.**

**7. Closed Session, if necessary:** none

**8. Adjourn:** 6:50 pm