

**EXETER PUBLIC LIBRARY**  
**Trustees Meeting Minutes**  
**June 25, 2024**

1. **Call to Order:** Call to order at 6:00pm.

**Roll Call:** Kathy Corson (Chair), Jenny Medlock (Vice Chair, acting Secretary), Davis Moore, Linda Tober, Barbara Young, Sherry Kostenbader, Hope Godino (Director)

**Absent:** Lisa Wilson, Kathy Boudreau, Sarah James

2. **Donation:** Presentation by Scott Hatch on behalf of the Exeter Run Club of generous \$500.00 donation to be used toward summer programs for children and teens or as needed. Hope reported the donation will be used toward the children's and teens' summer reading programs, adult Line Dancing program on August 1<sup>st</sup>, and Thursday, June 27<sup>th</sup> Picnic in the Park. Exeter Run Club will be recognized as a sponsor of the programs. More information about the Exeter Run Club can be found on their website: [www.exeterrunclub.com](http://www.exeterrunclub.com).

3. **Correspondence:** None.

4. **Minutes from the Previous Meeting:** Sherry motioned to accept the minutes from the May 28, 2024 Board of Trustees meeting. Jenny seconded. Minutes were approved.

5. **Reports:**

**A) Director's Report:**

- Hope reviewed the themes for the 2024 Summer Reading programs: Dragons & Magic & Books – *Oh My!* (Children's); Summer Reading Convention (Teens'); and US Road Trip (Adults').
- The Teens' Summer Reading Program began June 17<sup>th</sup>, the Adult's program begins July 1<sup>st</sup>, and the Children's program sign-ups start on July 1<sup>st</sup> with their kick-off event on July 10<sup>th</sup> at 10:30am: Touch-a-Truck!

Please see the June 2024 for a complete list of all the Summer Reading Program events!

- Thursday, June 27<sup>th</sup> from 1:00-2:30pm will be the Library's Picnic in the Park, hosted in Founders' Park next to the library, with representatives from local community and service organizations. Participants are encouraged to bring a donation of non-perishable or shelf-stable food

items for St. Vincent de Paul food pantry. Water and juice will be provided by the library. BYO picnic lunch.

**B) Operating Budget:** Please refer to the June 2024 Operating Statement.

**C) Buildings, Grounds, & Technology:** Nothing to report.

**D) Finance & Fundraising:** Linda addressed the consideration of readdressing how the library's Board of Trustees approach the Annual Appeal. Due the rising cost of materials, postage, and labor, Linda proposed the Finance and Fundraising Committee discuss other options for the yearly request from library patrons, such as through social media, the Library's website, posters and/or inserts, and displays within the Library. Meeting date TBD.

**E) Long-Range Plan:**

- Two Library Board of Trustee members have volunteered to participate on the Long-Range Plan Committee: Barbara Young and Davis Moore.
- Hope has arranged for an introductory meeting with Robin LeBlanc in July to discuss facilitation of the Long-Range Plan Committee.
- Kathy Corson questioned from where the funding for a facilitator would come. Hope responded that remaining funds in the budget would be used, or optionally it would be included in the 2025 budget. No fee is expected to be incurred for July's introductory meeting with Robin LeBlanc.

**F) Personnel & Policy:** Hope reports that the newly approved amount of vacation time offered to new library employees is good and that all other dates/allotments shall remain the same as they are comparable to other area libraries.

**G) Friends:**

- The Friends have been allotted 8 days with the state's Charitable Gaming: June 19<sup>th</sup>-23<sup>rd</sup> and December 6<sup>th</sup>-10<sup>th</sup>. A portion of the profits from Ocean Gaming at Hampton Beach will be donated to the Friends of the Exeter Public Library.
- The Friends will have a craft and information table again at this year's Independence Festival on Saturday, July 13<sup>th</sup> from 10-4pm.
- Other fundraising opportunities are being actively pursued.
- The Friends are looking to meet with other area library Friends groups to learn from each other and share ideas. A drop-in meet and greet is scheduled for Thursday, October 10<sup>th</sup> from 3:00pm-5:00pm.

**H) Social:** Nothing to report.

**6. Continuing Business:** Nothing to report.

- 7. New Business:** The Finance and Fundraising Committee will schedule a time in July to meet for discussion of the annual appeal. Date TBD.
- 8. Closed Session, if necessary:** None required.  
(RSA: 91-A:3 Executive Sessions)
- 9. Public Comment:** No comments. One in attendance.
- 10. Adjourn:** Motion made by Jenny to adjourn. Seconded by Sherry. Adjournment passed at 6:42pm.

Respectfully submitted,  
Jenny Medlock  
Vice Chair, Acting Secretary