

EXETER PUBLIC LIBRARY
Trustees Meeting Minutes
February 20, 2024

1. Call to Order: Call to order: 6:02pm

Roll Call: Linda Tober, Denise Leonard, Laura Wyskiel, Jenny Medlock, Barbara Young, Kathy Boudreau, Sarah James, Hope Godino

2. Correspondence: Praise of monthly book talk at Riverwoods sent about Julia Lantner from Martha P.

3. Minutes from the Previous Meeting: Barbara motioned to accept. Sarah seconded. Minutes were approved.

4. Reports:

a. Director's Report: AARP – tax help by appointment only

March 12th N.E Irish Harp Orchestra paid for by the Friends.

April 5th Lit Fest. Music paid for by Friends.

May 4th Spring Craft Fair

Tile painting this year for Page Turners

Lots of great activities for February vacation week.

b. Operating Statement: needs to be voted on in March still. Budget line is not real yet, as well as Salaries and benefits available. What is spent on salaries & benefits is accurate. 152 donations have come in for the annual appeal. \$30,000 donation from Denise's parents. Linda was curious how many letters went out compared to how many donations we received. Hope feels about 10% give donations. Can we find ways to bring in more? Sarah suggested the possible levels of donations. What fills a personal satisfaction for giving more to the library? Help them give until it feels good. Possibly add an option on the card to specify where you would like the money to go.

\$600.29 returned from library trust fund.

c. Building and Grounds: Wall is done. All the drainage is fixed. Hope will talk to Parks and Rec about reseeding.

d. Finance and Fundraising: n/a

e. Long Range Plan: March meeting will have information. Think about who you may want on the committee. Think about their qualifications. There will be two trustees, Hope, and other members of the community on the committee. They will discuss the future of the library. There will be small committees to talk about how to improve various aspects of the library.

f. Personnel and Policy: Youth Labor Law – straight from the RSA. Have it start with the fact that this is in accordance with state law. Overtime is anything over 8 hours in a day. Denise, motion. Laura, 2nd. Passed

Code of Conduct – Vaping added to rules and deck use added.

Sarah motioned, Jenny 2nd. Passed

Library card policy: Added RSAs the library is following.

Made two small grammatical changes:

- 1) 6th bullet under Library registration: “until the account is cleared ‘or’ all overdue items. ‘Or’ was changed to ‘of.’
- 2) 4th bullet under applying for an Exeter library card: “any resident over the age of 16 ‘are’ considered. ‘Are’ was changed to ‘is.’

Only Exeter members get access to Libby or Hoopla because there is a fee per person.

The rate is \$75 for non-residents.

Denise motions

Jenny 2nd

Approved

Volunteer policy – will be renumbered. This will all be rewritten.

Lines crossed out are not necessary.

Sarah made a motion to accept. Denise 2nd. Accepted

g. Friends: Otto fundraiser: April 8th 5-8pm

The NH gaming committee will decide on some 5-day blocks to have the Friends benefit. Trying to do a Chipotle fundraiser. Cribbage may not be advertised as well as it could be. Friends' Meetings are on the second Saturday of the month.

h. Social: n/a

5. Continuing Business: n/a

6. New Business: Committees: decide next month.

Collection of Shute books: Henry Shute (Exonian) only 100 published. The library was given a collection. They will go to the historical collection. We would love any other collections. Hope told the historical society that they were here.

Ellison die cuts donated by another library.

Narcan box: discussion about a letter from Jack Maul. A question was brought up about who decides when to use it. A policy could be written, where it is only administered with the go ahead from a 911 call. They could ask Jack to help with the next steps. Hope will reach out to the fire department for training. Hope will get one for each floor. The fire department had mentioned how quickly they are able to get to the library, so were not sure of the need.

7. Closed Session, if necessary: n/a

8. Public Comment: n/a

9. Adjourn: Barbara motioned to adjourn

Laura 2nd.

Adjourned at 6:57 pm

Respectfully submitted,

Laura Wyskiel

Secretary